

## MINUTES OF HOUSING AUTHORITY MEETING – FEBRUARY 2, 2010

-1-

THE ANNUAL MEETING OF THE WEST VALLEY CITY HOUSING AUTHORITY WAS HELD ON TUESDAY, FEBRUARY 2, 2010, AT 6:52 P.M., IN THE CITY COUNCIL CHAMBERS, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY CHAIRPERSON BURT.

THE FOLLOWING MEMBERS WERE PRESENT:

Carolynn Burt  
Russ Brooks  
Steve Buhler  
Don Christensen  
Corey Rushton  
Steve Vincent  
Mike Winder

Paul Isaac, Acting Executive Officer  
Sheri McKendrick, Secretary

STAFF PRESENT:

Russell Willardson, Public Works Director  
Richard Catten, City Attorney  
Layne Morris, Community Preservation Director  
John Evans, Fire Chief  
Jim Welch, Finance Director  
Mike Wells, Acting Police Chief  
Greg Cudworth, Acting Parks and Recreation Director  
John Janson, Acting CED Director  
Brent Garlick, CED Department  
Kevin Conde', Administration  
Owen Jackson, Administration  
Jake Arslanian, Public Works Department

1107

### **OPENING CEREMONY**

The Opening Ceremony was previously conducted by Steve Vincent who led the Pledge of Allegiance to the Flag.

1108

### **APPROVAL OF MINUTES OF REGULAR MEETING HELD JANUARY 5, 2010**

The Board read and considered the Minutes of the Regular Meeting held January 5, 2010. There were no changes, corrections or deletions.

## MINUTES OF HOUSING AUTHORITY MEETING – FEBRUARY 2, 2010

-2-

After discussion, Mr. Brooks moved to approve the Minutes of the Regular Meeting held January 5, 2010, as written. Mr. Vincent seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Mr. Brooks	Yes
Mr. Buhler	Yes
Mr. Winder	Yes
Mr. Rushton	Yes
Mr. Christensen	Yes
Chairman Burt	Yes

Unanimous.

1109

### **RESOLUTION NO. 10-02, APPROVE AN AGREEMENT WITH DAVE BESS PLUMBING & HEATING FOR PLUMBING SERVICES ON PROPERTIES OWNED BY THE WEST VALLEY CITY HOUSING AUTHORITY**

Acting Executive Officer, Paul Isaac, presented proposed Resolution No. 10-02 which would approve an Agreement with Dave Bess Plumbing & Heating for plumbing services on properties owned by the West Valley City Housing Authority.

Mr. Isaac stated several properties owned by the Housing Authority would require regular maintenance to meet required HUD and City regulations. He also stated the company must be qualified under work ethics, quality of work and competitive rates.

The Acting Executive Officer reported several properties owned by the Housing Authority included 18 public housing units, two transitional houses, two houses used for Section 8 Voucher program and 38 units at the Mark IV Apartments. He advised that Dave Bess Plumbing & Heating had performed maintenance on all the aforementioned properties except the Mark IV Apartments which were added just recently. He indicated the subject company would be used to maintain all dwellings following the HQ guidelines put forth by HUD.

Acting Executive Officer, Paul Isaac, further reviewed the proposed Resolution and answered questions from members of the Board.

After discussion, Mr. Winder moved to approve Resolution No. 10-02, a Resolution Authorizing the Execution of an Agreement between the West Valley City Housing Authority and Dave Bess Plumbing & Heating for Plumbing

## MINUTES OF HOUSING AUTHORITY MEETING – FEBRUARY 2, 2010

-3-

Services on Properties Owned by the West Valley City Housing Authority. Mr. Christensen seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Mr. Brooks	Yes
Mr. Buhler	Yes
Mr. Winder	Yes
Mr. Rushton	Yes
Mr. Christensen	Yes
Chairman Burt	Yes

Unanimous.

1110

### **RESOLUTION NO. 10-03, APPROVE AN AGREEMENT WITH DAVE BESS PLUMBING & HEATING TO REPLACE FURNACES, SWAMP COOLERS AND WATER HEATERS ON PUBLIC HOUSING PROPERTIES**

Acting Executive Officer, Paul Isaac, presented proposed Resolution No. 10-03 which would approve an agreement with Dave Bess Plumbing & Heating to replace furnaces, swamp coolers and water heaters on public housing properties.

Mr. Isaac stated several public housing properties owned by West Valley City required new furnaces, swamp coolers, and water heaters to meet required HUD and City regulations. He also stated the company must be qualified under work ethics, quality of work and competitive rates.

The Acting Executive Officer reported there were 18 public housing units owned and managed by the Housing Authority. He stated Dave Bess Plumbing & Heating had performed maintenance and repairs on all the referenced listed units. He indicated the company would be used to replace any and all furnaces, swamp coolers and/or water heaters in the dwellings following the HQ guidelines put forth by HUD.

Acting Executive Officer, Paul Isaac, further reviewed the proposed Resolution and answered questions from members of the Board.

After discussion, Mr. Rushton moved to approve Resolution No. 10-03, a Resolution Authorizing the Execution of an Agreement between the West Valley City Housing Authority and Dave Bess Plumbing & Heating to Replace Furnaces, Swamp Coolers and Water Heaters on Public Housing Properties. Mr. Winder seconded the motion.

## MINUTES OF HOUSING AUTHORITY MEETING – FEBRUARY 2, 2010

-4-

A roll call vote was taken:

Mr. Vincent	Yes
Mr. Brooks	Yes
Mr. Buhler	Yes
Mr. Winder	Yes
Mr. Rushton	Yes
Mr. Christensen	Yes
Chairman Burt	Yes

Unanimous.

1111

### **RESOLUTION NO. 10-04, APPROVE AN AGREEMENT WITH JEFF VAN CAMPEN AND PGW FOR MAINTENANCE AND REPAIR SERVICES FOR HOUSING AUTHORITY OWNED PROPERTIES**

Acting Executive Officer, Paul Isaac, presented proposed Resolution No. 10-04 which would approve an agreement with Jeff Van Campen and PGW for maintenance and repair services for Housing Authority owned properties.

Mr. Isaac stated several properties owned by the Housing Authority would require regular maintenance to meet required HUD and City regulations. He also stated the company must be qualified under work ethics, quality of work and competitive rates.

The Acting Executive Officer reported several properties owned by the City included 18 public housing units, two transitional houses, two houses used for Section 8 Voucher program, and 38 units at the Mark IV Apartments. He indicated Jeff Van Campen/PGW Corp had performed maintenance on all the listed properties except the Mark IV which had just recently been added. He indicated the company would be used to maintain all dwellings following the HQ guidelines put forth by HUD.

Acting Executive Officer, Paul Isaac, further reviewed the proposed Resolution and answered questions from members of the Board.

After discussion, Mr. Christensen moved to approve Resolution No. 10-04, a Resolution Authorizing the Execution of an Agreement between the West Valley City Housing Authority and Jeff Van Campen and PGW for Maintenance and Repair Services for Housing Authority Owned Properties. Mr. Brooks seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
-------------	-----

# MINUTES OF HOUSING AUTHORITY MEETING – FEBRUARY 2, 2010

-5-

Mr. Brooks	Yes
Mr. Buhler	Yes
Mr. Winder	Yes
Mr. Rushton	Yes
Mr. Christensen	Yes
Chairman Burt	Yes

Unanimous.

1112

## **ELECT CHAIRPERSON FOR 2010**

Chairperson Burt opened the floor for discussion regarding election of a Chairperson for 2010.

After discussion, Mr. Christensen moved to elect Russ Brooks as Chairperson for 2010, by acclimation.

A roll call vote was taken:

Mr. Vincent	Yes
Mr. Brooks	Yes
Mr. Buhler	Yes
Mr. Winder	Yes
Mr. Rushton	Yes
Mr. Christensen	Yes
Chairman Burt	Yes

Unanimous.

1113

## **ELECT VICE CHAIRPERSON FOR 2010**

Chairperson Burt opened the floor for discussion regarding election of a Vice Chairperson for 2010.

After discussion, Mr. Christensen moved to elect Steve Vincent as Vice Chairperson for 2010, by acclimation.

A roll call vote was taken:

Mr. Vincent	Yes
Mr. Brooks	Yes
Mr. Buhler	Yes
Mr. Winder	Yes
Mr. Rushton	Yes
Mr. Christensen	Yes
Chairman Burt	Yes

**MINUTES OF HOUSING AUTHORITY MEETING – FEBRUARY 2, 2010**

**-6-**

Unanimous.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY HOUSING AUTHORITY, THE ANNUAL MEETING OF TUESDAY, FEBRUARY 2, 2010, WAS ADJOURNED AT 6:56 P.M., BY CHAIRPERSON BURT.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Annual Meeting of the West Valley City Housing Authority held Tuesday, February 2, 2010.

\_\_\_\_\_  
Sheri McKendrick, MMC  
Secretary